

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

AUDIT, RISK AND SCRUTINY COMMITTEE - TUESDAY, 22 FEBRUARY 2022

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	The Committee resolved: There were no items of urgent business.		
2.1	<u>Determination of Exempt Business</u>	The Committee resolved: There were no items of exempt business.		
3.1	<u>Declarations of Interest</u>	The Committee resolved: There were no declarations of interest intimated.		
4.1	<u>Deputation Requests</u>	The Committee resolved: There were no deputation requests.		
5.1	<u>Minute of Previous Meeting of 2 December 2021</u>	The Committee resolved: To approve the minute as a correct record.	Governance	K Finch
6.1	<u>Committee Business Planner</u>	The Committee resolved: (i) to note that item 14 (Transformational Programme (JB Risk, Audit and Performance Committee), would be presented to this Committee after it had been discussed at the IJB Risk, Audit and Performance Committee; (ii) to note that item 15 (Pensions System) would be reported to the	Internal Audit	J Dale

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		<p>(iii) Pensions Committee; to note that items 16 (School/Pupil Security), 17 (Children with Disabilities – Contracts and Direct Payments), 18 (Consilium System – HRA Building Maintenance System); 19 (Commissioning); 20 (Capital Project Management) and 21 (Revenue Budget Monitoring) had been delayed until June 2022; and</p> <p>(iv) to otherwise note the content of the business planner.</p>	Governance	K Finch
7.1	<u>Notices of Motion</u>	<u>The Committee resolved:</u> There were no notices of motion.		
8.1	<u>Referrals from Council, Committees and Sub Committees</u>	<u>The Committee resolved:</u> There were no referrals		
9.1	<u>ALEO Assurance Hub - COM/22/039</u>	<u>The Committee resolved:</u> <p>(i) to amend number 16 from the Terms or Reference to read “The Hub shall monitor high level employment practices”;</p> <p>(ii) to note the workplan for the ALEO Assurance Hub in 2022 which had been reviewed by the Risk Board and consulted upon with the ALEOs and the relevant Conveners; and</p> <p>(iii) to note the Terms of Reference for the ALEO Assurance Hub which had been reviewed by the Risk Board.</p>	Governance	V Cuthbert
9.2	<u>Corporate Risk Register and Assurance Maps - COM/22/035</u>	<u>The Committee resolved:</u> <p>(i) to note the Corporate Risk Register set out in Appendix A;</p> <p>(ii) to note the Cluster Assurance Maps</p>	Governance	R McKean

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		(iii) provided at Appendix B; and to note the Inspections Planner provided at Appendix C.		
9.3	<u>Risk Appetite Statement Review - COM/22/036</u>	<u>The Committee resolved:</u> (i) to approve the updated Risk Appetite Statement as attached at Appendix A; (ii) to note the progress to embed the Risk Appetite Statement during 2021; and (iii) to note the training and engagement activities for 2022.	Governance	R McKean
9.4	<u>Internal Audit Progress Report - IA/22/001</u>	<u>The Committee resolved:</u> (i) to thank the Internal Audit team for their efforts over the previous 20 months under difficult circumstances with staff shortages and the pandemic; (ii) to note the update provided in relation to the staffing situation within Internal Audit; and (iii) to otherwise note the content of the report.	Internal Audit	J Dale
9.5	<u>Internal Audit Recommendations - IA/22/002</u>	<u>The Committee resolved:</u> to note the content of the report.	Internal Audit	J Dale
9.6	<u>Internal Audit Plan 2022 - 2025 - IA/22/003</u>	<u>The Committee resolved:</u> (i) to approve the attached Internal Audit Plan for 2022-2025; and (ii) to delegate authority to the Chief Internal Auditor following consultation with the Convener and relevant Chief Officer, to bring forward or defer audits between years within the plan duration as they deem appropriate	Internal Audit	J Dale

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		and report updates to this Committee.		
9.7	<u>Internal Audit Charter - IA/22/004</u>	<u>The Committee resolved:</u> to approve the attached Internal Audit Charter.	Internal Audit	J Dale
9.8	<u>Planning and Building Standards Fee Income - IA/AC2207</u>	<u>The Committee resolved:</u> (i) to endorse the recommendations for improvement as agreed by the relevant function; and (ii) to note that for all internal audit reports completed in the future, where a recommendation is agreed, considered but deemed not beneficial or appropriate that the text under Implementation Date would say 'considered, not implemented'.	Internal Audit	J Dale
9.9	<u>External Audit Strategy</u>	<u>The Committee resolved:</u> to note the content of the External Audit Strategy.	External Audit	M Wilkie
9.10	<u>Use of Investigatory Powers Annual Report - COM/22/038</u>	<u>The Committee resolved:</u> to note the content of the report.	Governance	J Anderson
9.11	<u>Review of Items Recorded as 'Missing' from Art Gallery & Museums Collections - COM/22/028</u>	<u>The Committee resolved:</u> (i) to note the controls in place for the management of the Council's art gallery and museums' collections; (ii) to note the improvement actions at Section 3.29 of the report and that the Chief Officer - City Growth intended to undertake research, reconciliation, recording and re-location (where possible) of missing items in the collection; (iii) to note that the Chief Officer - City	City Growth	R Sweetnam H Fothergill

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		<p>Growth was to apply for external funding to support the work highlighted above;</p> <p>(iv) to note that Aberdeen City Council's Art and Museum collection were valued at £198million;</p> <p>(v) to agree that the missing items were historic, some going back to the 1980s and agree that despite the theft of 76 objects being reported to Grampian Police in 1989 these objects still remained missing today;</p> <p>(vi) to agree that the number of 'missing' objects would be expected to reduce as the improvement actions, including research and reconciliation, continued as per (ii) above, alongside existing controls; and</p> <p>(vii) to note the assurance that had been given to date and requested officers to provide a Service Update within two committee cycles outlining progress made with reconciling items.</p>		
10.1	<u>Exempt Business</u>	<p><u>The Committee resolved:</u> There was no exempt business.</p>		

If you require any further information about this decision sheet, please contact Karen Finch, tel 01224 522723 or email kfinch@aberdeencity.gov.uk